



F T P R I N T P O D I A T R Y

C O N S U L T A N T S , L L C

1328 Southern Avenue SE - Suite 209 - Washington, DC 20032
Office (202) 506 - 1001 **Fax** (202) 506 - 1008

I N S T R U C T I O N S

New Patient

I'm a New Patient....what do I do?

Before you come to the office, please be advised of the following:

- We do not allow children under 10 as guests in our office. We will see patients of all ages however.
- Please only bring a maximum of 2 accompanying guests with you into our waiting area. Our lobby is small.
- Please bring a state-issued, military, or federal ID card, along with your insurance card, to your first visit.
- If you have an HMO or any other insurance that requires a referral, you must obtain the referral and bring to the office on the first visit. If you are not sure whether or not a referral is needed, please ask when you make the appointment.
- No eating or drinking is allowed in the lobby.
- Cell phone usage is strictly prohibited.

New Patient Encounter Form

When you enter into our office, you will be greeted by our friendly staff. You will be given a **New Patient Encounter Form** to fill out (if you haven't done so previously).

- This 7-page form should be filled out in its entirety, to the best of your knowledge. It is vital that we obtain all of this pertinent information so that we can ensure the highest quality of care with your safety in mind.



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- On the second to last page, you will be asked to sign an **Attestation Page** which attests to the information you have provided, and also gives us consent to treat you. Please sign and date this page accordingly.
- Please ensure you initial everywhere within the document where the initial marker is located. Finally, on the last page you will find the **Statement on Nail Debridement and Routine Foot Care** followed by a pain scale. It's important that you fill this out completely as well.

Once you have passed your information back to our friendly staff, please have a seat and wait until your name is called.